



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

October 17, 2016

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President
Leo Sruikma
Jerry Larsen
Cheryl Harris

ABSENT

Rick Cook

OTHERS PRESENT

Ken Deck, Executive Director
Wesley Whitehead, Share Holder
Dan Buffington, Share Holder

1. Call to Order
President Harris called to order a regular meeting of the Board of Directors.
2. Approve the Minutes of the Board Meeting held September 19, 2016
Motion by Director Ikeda, seconded by Director Struikma, carried to approve the minutes of September 19, 2016.
3. Approve Payment of Bills
Motion by Director Larsen, seconded by Director Ikeda, carried to approve payment of the bills as presented.
4. Public Comment
None

Discussion/Action Items:

5. Old and New Business:
 - A. Review of Financial Statements
Nothing to Report
 - B. Approve Proposal for the Development of an Emergency Response Plan
Mr. Deck explained the purpose and importance of an Emergency Response Plan in the event of an unforeseen disaster and the its importance when pursuing Federal funding. Motion by Director Larsen, seconded by Director Struikma, carried to approve proposal for the development of an Emergency Response Plan.

C. Planning Memo for Future Capital

Mr. Deck provided the Board as an information item a list of potential capital projects to replace aging infrastructure. He explained that the purpose of the memo was to make the Board aware of future infrastructure replacements and as part of the rate study begin planning on how to fund these projects into the future.

D. Letter of Appreciation

Steve Lenton and Cathy Cortez each received a letter of appreciation from a BSMWC customer for their exceptional customer service.

Reports:

6. Finance Committee

None

7. Personnel Committee

Director Ikeda differed his report to closed session

8. Projects Update

Mr. Deck provided a report on the following projects.

A. SCADA

B. Well #84 (Ives/Virgil)

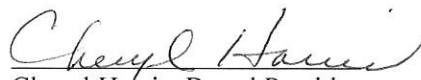
C. Well pump to waste modifications

Closed Session:

No reportable action was taken.

Adjournment

The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Struiksma, seconded by Director Ikeda, carried to adjourn the meeting.


Cheryl Harris, Board President

ATTEST:


Rick Cook, Secretary