



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

August 29, 2016

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President
Leo Sruiksma (Arrived at 4:50 PM)
Jerry Larsen
Cheryl Harris
Rick Cook

ABSENT

None

OTHERS PRESENT

Ken Deck, Executive Director
Wesley Whitehead, Share Holder
Dan Buffington, Share Holder

1. Call to Order
President Ikeda called to order a regular meeting of the Board of Directors.
2. Approve the Minutes of the Board Meeting held July 18, 2016
Motion by Director Cook, seconded by Director Harris, carried to approve the minutes of June 20, 2016.
3. Approve Payment of Bills
Motion by Director Harris, seconded by Director Larsen, carried to approve payment of the bills as presented.

Discussion/Action Items:

4. Old and New Business:
 - A. Review of Financial Statements
Ms. Cindy Byerrum went over the financial statements for fiscal year 2015 -2016 reviewed by the Accounting firm of DavisFarr. After addressing some questions from the Board, motion by Director Cook, seconded by Director Harris to receive and file the financial Statements.
 - B. Leahy Well
Mr. Deck discussed with Board moving forward with the Leahy Well project. After some discussion the Board directed Mr. Deck to hold off starting the project and to bring the project back for discussion after November.

C. Approve Date and Time Change of Annual Share Holders Meeting
Because this is a non-election year, Mr. Deck requested the Board change the date of the Annual Meeting from September 15, 2016 at 7:00 pm to September 19, 2016 at 4:30 pm. Motion by Director Cook, seconded by Director Larsen, carried to approve the change date and time of the Annual Share holders Meeting to September 19, 2016 at 4:30 pm.

D. Approve Date Change for November Board Meeting from November 21, 2016 to November 14, 2016
Mr. Deck requested the Board change the date of the meeting to November 14, 2016 in order to have a workshop with the rate study consultant.

Reports:

5. Finance Committee
None

6. Personnel Committee
None

7. Projects Update:
None

7. Executive Session (Personnel Matters)

In open session the Board voted to approve the following items:

- Approve a two-percent cost of living pay increase, effective July 1, 2016. Motion by Director Cook, seconded by Director Struiksma, carried to approve a two-percent cost of living pay increase
- Approve increase in Director Board meeting stipend. Motion by Director Cook, seconded by Director Harris, carried to approve a ten-dollar (\$10.00) increase in Bellflower-Somerset MWC Board meetings and a five-dollar (\$5.00) increase in Bellflower Municipal Board meetings.
- Approve amendment to Mr. Decks contract to include reimbursement of travel expenses of up to twenty five hundred dollars (\$2,500) per month. Motion by Director Cook, seconded by Director Harris to amend contract to include reimbursement for travel expenses up to twenty five hundred dollars (\$2,500) per month.

8. Directors Questions and Comments
None

9. Adjournment
The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Larsen, carried to adjourn the meeting


Eric Ikeda, Board President

ATTEST:


Leo Struiksma, Secretary