



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

June 20, 2016

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President

Leo Sruikma

Jerry Larsen

Rick Cook

Cheryl Harris

ABSENT

None

OTHERS PRESENT

Ken Deck, Executive Director

Roberto Olvera, Director of Operations

Wesley Whitehead, Share Holder

Dan Buffington, Share Holder

1. Call to Order

President Ikeda called to order a regular meeting of the Board of Directors.

2. Approve the Minutes of the Board Meeting held May 16, 2016

Motion by Director Cook, seconded by Director Harris, Carried to approve the minutes of May 16, 2016.

3. Approve Payment of Bills

Motion by Director Larsen, seconded by Director Struikma, carried to approve payment of the bills as presented.

Discussion/Action Items:

4. Old and New Business:

A. Public Hearing for the 2015 Urban Water Management Plan

President Ikeda opened the public hearing at 4:52 PM and asked if there was any one from the public that wished to comment. After some discussion and no comments from the public the public hearing was closed at 4:56 PM

B. Approve 2015 Urban Water Management Plan

Motion by Director Harris, seconded by Director Cook, carried to adopt the 2015 Urban Water Management Plan

C. Review and Approve 2016 – 2017 Budget

The Board was presented with two different budgets, one without an increase in rates and one with a five percent increase in both the commodity rate and the service charge, effective January 1, 2017. Mr. Deck went through the budget primarily focusing on the capital budget and the aging infrastructure, therefore the need to plan on generating additional revenues for future replacement of aging infrastructure. Staff's recommendation is to adopt the budget that included a five percent increase in both the commodity and service charge.

Motion by Director Cook, seconded by Director Harris carried to adopt the budget with out any rate increase, but to schedule a finance committee meeting prior to the next Board meeting to further review the need for a rate increase.

D. Establish Monthly Rent Amount for House Owned by BSMWC

Motion by Director Harris, seconded by Director Larsen, carried to adopt rent in the amount of \$2,250 per month to include water and trash.

E. Update on Surge Tank Inspections

This Item was discussed as part of the budget.

F. Reschedule August Board meeting to August 29, 2016 to Approve and Review Financial Statements

Motion by Director Harris, seconded by Director Cook, carried to reschedule the August Board meeting to August 29, 2016

Reports:

5. Finance Committee
None

6. Personnel Committee
None

7. Projects Update:
Mr. Deck provided updates on the following.
A. Update on DuBary Service Replacement
B. Caselle Financial Module
C. Paymentus (Online Bill Payment)
D. Integration Between Caselle and Beacon

7. Executive Session
None

8. Directors Questions and Comments
None

9. Adjournment
The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Struiksma, carried to adjourn the meeting


Eric Ikeda, Board President

ATTEST:


Leo Struiksma, Secretary